



CANADIAN COUNCIL of CHRISTIAN CHARITIES
ADVANCING MINISTRY TOGETHER

CCCC REGIONAL SEMINARS

COMING TO:

Abbotsford, BC
Burnaby, BC
Calgary, AB
Edmonton, AB
Regina, SK
Winnipeg, MB
Markham, ON
Mississauga, ON
Ottawa, ON
London, ON
Waterloo, ON
Montreal, QC
Moncton, NB
Halifax, NS



Seminar Topics:

Ministry Employment Relationships: From Start to Finish

Serving as a Board Member

Ministry Employment Relationships: from Start to Finish

Length: 3-hours (1 pm - 4 pm)

This seminar will be of particular interest to Board Members, CEOs, Human Resource Directors, Executive Pastors and Administrators.

Christian ministries ought to be the best places to work. Learn the essentials and best practices of managing the ministry employment relationship from the point of hire to termination or retirement.

In this three-hour seminar we will be covering:

- Employment contracts
- Employee or self-employed?
- Secondments
- Employee compensation
- Raising support for ministry staff
- Background checking
- Lifestyle statements
- Employee development
- Performance reviews
- Overtime policies for ministry
- Layoffs and resignations
- Terminations
- Retirements

Serving As a Board Member

Length: 3-hours (7 pm - 10 pm)

This seminar is designed for current and prospective board members of churches and agencies. Board chairs and chairs of the nominating and governance committees will find the information helpful for board recruiting and orientation sessions.

For many people, their first experience in organizational leadership will come when they join the board of a Christian church or agency. They need to transition from their role as donor/volunteer/beneficiary into their new governance role. This seminar will help directors shorten the learning curve and improve their governance skills as the seminar takes them from the nomination process through to the end of their term.

In this three-hour seminar we will be covering:

- You've been nominated! Should you accept?
- You've been elected! How to get oriented
- Special things to know about charities
- Board confidentiality and solidarity
- How board meetings work
- Your first board meeting-preparation and participation
- Agendas and getting on them
- Principles of good governance
- Discussion, dialogue, disagreement & discernment
- Your new relationship with staff
- Your new relationship with members
- Minutes and post-meeting activities
- Retiring well

Registration Information

- All fees are per person per seminar.
- **Early bird rates** apply to registrations received at least one week prior to the respective seminar.
- **Regular rates** apply to registrations received less than one week prior to the respective seminar.



January – March 2010 Dates & Locations

(Please ensure that you have indicated your selected topic and location on the registration form.)



Burnaby, BC
Westminster Bible Chapel
7540 – 6th Street
Employment Jan 19 1 pm
Board Member Jan 19 7 pm

Abbotsford, BC
Sevenoaks Alliance Church
2575 Gladwin Road
Employment Jan 21 1 pm
Board Member Jan 21 7 pm

Ottawa, ON
Woodvale Pentecostal Church
205 Greenbank Road
Employment Jan 25 1 pm
Board Member Jan 25 7 pm

Montreal, QC
Lakeshore Evangelical Church
470 Brookhaven, Dorval
Employment Jan 27 1 pm
Board Member Jan 27 7 pm

Markham, ON
The Olive Branch Community Ch.
175 Anderson Avenue
Employment Feb 8 1 pm
Board Member Feb 8 7 pm

Mississauga, ON
Harvest Family Church
5881 Creditview Road
Employment Feb 9 1 pm
Board Member Feb 9 7 pm

Edmonton, AB
North Pointe Community Church
14025-167 Avenue NW
Employment Feb 23 1 pm
Board Member Feb 23 7 pm

Calgary, AB
Beddington Pentecostal Church
16 Bermuda Drive NW
Employment Feb 25 1 pm
Board Member Feb 25 7 pm

Regina, SK
Regina Apostolic Church
808 Assiniboine Ave. E
Employment Mar 1 1 pm
Board Member Mar 1 7 pm

Winnipeg, MB
Church of the Rock
1397 Buffalo Place
Employment Mar 3 1 pm
Board Member Mar 3 7 pm

London, ON
Hillside Church of London
250 Commissioners Road E
Employment Mar 9 1 pm
Board Member Mar 9 7 pm

Kitchener-Waterloo, ON
Waterloo Pentecostal Assembly
395 King Street N
Employment Mar 11 1 pm
Board Member Mar 11 7 pm

Halifax, NS
Faith Tabernacle
6225 Summit Street
Employment Mar 22 1 pm
Board Member Mar 22 7 pm

Moncton, NB
Lewisville Baptist Church
109 Pleasant Street
Employment Mar 25 1 pm
Board Member Mar 25 7 pm

Registration Form

Please fill out one registration form per person and ensure you have filled out your desired location and topic below.

Individual's Name

Position

Organization

Mailing Address

City

Province

P.C.

Email Address

Phone

Fax

I would like to pay by VISA M/C Amex Cheque

Credit Card #

/

Please Print Name on Credit Card

Expiry Date

Authorized Signature

Cost

CCCC Member Fees -\$35 (Early bird) -\$45 (Regular)

CCCC Non-member Fees -\$45 (Early bird) -\$55 (Regular)

I would like to attend:

Employment Relationships in _____ @ \$ _____ Serving As a Board Member in _____ @ \$ _____

Please charge my credit card \$ _____ My cheque for \$ _____ is enclosed.

To register online go to www.cccc.org/seminars



ROBERTSON  HALL

Church Protection Plus

Insurance Protection for over 6,000
Christian Charities across Canada

1-800-640-0933

www.robertsonhall.com

*We gratefully acknowledge sponsorship of our regional seminars
by Robertson Hall Insurance
which helps toward defraying costs of the seminars.*

Not a CCCC member?

Find out more www.cccc.org/membership

What people are saying about CCCC seminars . . .

"Thank you so much for the excellent presentation last night. My head is still a little dizzy from all the information presented, but I appreciated the fast pace and thorough coverage of the material. Your presentation was encouraging that I am on the right track and really just need to fine-tune the plan." -- Administrator, National Organization

"I attended the Winnipeg seminar last week and it was great. I was so pumped with all the information I learned. Thank you for putting on such an informative and professional seminar." -- Treasurer, Local Church



CANADIAN COUNCIL *of* CHRISTIAN CHARITIES
ADVANCING MINISTRY TOGETHER

1 - 43 Howard Ave. Elmira, ON N3B 2C9