



Seal of Accountability Annual Confirmation of Compliance

Complete and return no later than _____

Name of Organization: _____

This checklist pertains to your fiscal period ended

1. Were any of the organizational documents (e.g., bylaws, constitution, letters patent) revised?..... Yes No
If yes, please include a copy of the revised document.

STANDARD 1 (Christian Ministry)

2. Did board members, officers, and key staff reaffirm their commitment to the written statement of faith?..... Yes No
3. Did the written statement of faith change? *If yes, please provide a copy of the revised statement of faith?*..... Yes No

STANDARD 2 (Diligent Governance)

4. Were any board members related by blood or marriage, either to each other or to any other officer or employee?..... Yes No
If yes, give details on the list of board members.
5. Did any board member (or his/her family) have a financial interest in or receive compensation from any firm or organization conducting business with the organization? Yes No
If yes, please attach details of each arrangement.
6. Did any board member receive a benefit, directly or indirectly, for any services rendered to the organization?..... Yes No
(Remuneration paid to a spouse is an indirect benefit. A reimbursement for expenses is not a benefit.)
If yes, please give details on reverse.
7. Did the governing board have at least two full agenda meetings over the past year? Yes No
8. Does the board monitor the effectiveness, efficiency, and impact of the organization's activities by regularly reviewing program evaluations conducted by management?..... Yes No
9. Did the organization hold an annual meeting of the members?..... Yes No

STANDARD 3 (Financial Oversight and Transparency)

10. Was the Audit Review Committee ("ARC") comprised of at least three directors and were the directors in a majority? Yes No
11. Did the ARC meet and carry out its responsibilities? Yes No
If no, please explain on reverse.
12. Does the organization make readily available its most recent financial statements?..... Yes No

STANDARD 4 (Organizational Integrity)

13. Is an appropriate system in place to ensure that personal information about the beneficiaries of the organization's programs is kept confidential?..... Yes No
14. Was the organization involved in litigation, an investigation, or an audit by any government authority, including Canada Revenue Agency, or another party? Yes No
If yes, please attach details.

